



Gems Field Private School

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Re: Voluntary reassignment of student learning level

Dear Parent(s) / Guardian(s):

Gems Field Private School follows a standard policy of assigning a student's learning level, also known as grade, relative to the said student's age, as outlined in the Namibian Ministry of Education guidelines. The said guidelines dictate a child who has turned 6 years old before January 1 of the year of school commencement is eligible for entry in the grade 1 learning level.

Gems Field Private School believes that you, as parent or guardian, have your child's best interests at heart and should have the choice to reassign your child's learning level as you feel will be most beneficial for your child's development.

As a parent or guardian, you have the right to reassign your child's learning level at your own discretion, however, Gems Field Private School shall take no responsibility for any physical, emotional, psychological, or academic learning outcomes of your child which may be affected by your decision.

I _____ (Parent/Guardian name):
Have read and understood the above information, and I voluntarily reassign my child:

_____ (Child's name) _____ Age

To that of grade/level: _____ commencing in year: 20_____

Parent/Guardian Name

Parent / Guardian signature:

Witness Name and Signature

Signed at _____ Date ____/____/20____
(PLACE)